

# **Crosswinds Flying Club, Inc.**

## **By-laws, November 3, 2021 Revision**

### **Article-I-Purpose**

1. The purpose of this club is to meet on a social and friendly basis as frequently as possible for those people who are interested in safe flying and to make available to the members planes for purely pleasure non-commercial flying.

### **Article-II-By-Laws**

1. The affairs of Cross Winds Flying Club shall be conducted in strict accordance with these By-Laws.

2. The Chairman of the board in cooperation with the President shall annually appoint a committee of at least three members to review and revise the By-Laws, recommending changes, to remain consistent with operations. The recommended changes will be voted on by the members.

3. These By-Laws may only be modified by a majority vote of a quorum of the members in good standing (i.e., not delinquent) who are in attendance at a membership meeting.

4. Notice of a meeting at which a By-Laws vote will be taken must be given to members at least 15 days in advance of the meeting. Such notice must include the recommended By-Laws changes for review.

### **Article-III-Meetings of Members**

1. All meetings of the members shall be held at a place to be determined by the President.

2. There will be an annual membership meeting held each year during the month of November. These meetings will generally follow the Board of Directors meetings unless otherwise stipulated by the President. The Program director should arrange for a program at each membership meeting. Additional special meetings of the membership may be called by the President.

3. Members shall be notified of any membership meeting by email to the last known email address for each member at least 15 days before such annual meeting.

4. Special meetings of the members may be held at such time and place as the President may determine, or may be called by a majority of the directors.

5. Notice of the special meetings of the members, stating the time and in general terms the purpose thereof, shall be given in like manner as the notice required for the regular annual meeting. If all members shall be present at any meeting, any business may be transacted without previous notice.

6. At any meeting of the members, a quorum shall consist of one third of the members who are in good standing. (Required for any binding action, but discussion may be engaged in and items may be suggested for a vote at the next membership meeting or board meeting.)

7. The President, or in their absence, the Vice President, Secretary, or Treasurer, or in the absence of the above, a Chair elected by the members present shall call the meetings of the members to order and shall act as the presiding officer thereof.

8. At the annual meeting of the members, the members shall elect by ballot a Board of Directors as constituted by these by-laws.

9. At any meeting of the members, each member, including active and inactive members, shall have only one vote. A delinquent member shall have no voting rights.

10. A majority vote of the members present and in good standing is necessary for the adoption of any resolution.

#### **Article-IV-Directors**

1. The powers, business and property of the club shall be exercised, conducted and controlled by a Board of Directors of ten (10) members.

2. There shall be a Board of Directors whose members shall be comprised of the President, Vice President, Secretary and Treasurer, the immediate past President who shall preside as Chairman of the Board, and five (5) Directors at Large elected by the membership. The Board shall be empowered to act in regard to all business of this organization as prescribed in the by-laws. Exception: loans for any purpose or the sale of club aircraft must be approved by the membership at a membership meeting.

3. In case of a vacancy on the Board, the remaining Directors shall fill such vacancies that may occur by a vote at a meeting duly called.

4. Immediately after the election of the President, Vice President, Secretary, Treasurer and the Directors at Large, at the annual meeting of the members, the newly elected Directors shall hold a board meeting and transact any other business.

5. The Board of Directors shall hold a monthly meeting for the purpose of conducting the affairs of Cross Winds Flying Club, Inc. Members and visitors are welcome at the monthly Board of Directors meetings and may express an opinion.

6. Special meetings of the Board of Directors may be called at any time on the order of the Chairman of the Board or in his absence by the President. Members may be excluded from these meetings when the situation warrants.

7. Notice of the special meetings of the Board of Directors stating the time and in general terms, the purpose, shall be mailed, emailed or personally given to each Director not later than the day before the day appointed for the meeting. If all Directors shall be present at any meeting any business may be transacted without previous notice.

8. Six (6) Directors shall constitute a quorum of the Board at all meetings and a majority vote of the quorum shall be necessary to pass any resolution or authorize any act of the club.

9. Each member of the Board of Directors shall serve without any compensation or reward, except as otherwise provided in these by-laws. (See Article V, 3 & X, 2)

10. The Board of Directors shall have the power and authority to promulgate and enforce all rules and regulations pertaining to the use and operation of Club property, and to do and perform, or cause to be done and performed, any and every act which the Club may lawfully do and perform.

11. The Board of Directors shall cause to be kept a complete (hard copy) record of all its acts and proceedings and of its meetings and to present a full financial statement at the monthly board meetings showing in detail the condition of the affairs of the club. Copies of the statement will be available for each member on the club web site and at the meeting.

#### **Article-V-Officers**

1. The executive officers of the Club shall have a President, Vice President, a Secretary and a Treasurer.

2. The President, Vice President, Secretary and Treasurer shall be elected by the general membership at the annual meeting, and shall hold office for twelve (12) months or until their successors are elected and qualified.

3. The President, Vice President, and Secretary shall serve without compensation or reward. The Treasurer may receive compensation as determined by the Board of Directors.

4. The Treasurer shall be bonded annually in the amount of at least \$50,000.00 with the fee for bonding paid from the club treasury. Such bonding may be included in a commercial policy.

5. The officers of the club shall have authority to sign future notes for funds needed by the club, but only after specific approval of the majority of the general membership present at a membership meeting. All members in good standing should receive notice of such meeting as defined in Article-III-item #5 of these by-laws.

6. Commercial insurance shall be purchased to protect the board members from liability in the reasonable performance of their duties. In addition, commercial insurance will be purchased to protect the club assets in the event of any mishap which may occur in or about property under the control of Cross Winds Flying Club, Inc.

#### **Article-VI-Chairman of the Board of Directors**

1. Chairman of the Board, the immediate past president, will be chief executive of the Board of Directors. They shall preside at all meetings of the Board of Directors. They may call special meetings of the Board of Directors and shall be in charge of all business conducted at said meetings.

2. In the absence of the Chairman of the Board, another officer of the Club will be responsible for conducting the meetings of the Board of Directors.

### **Article-VII-President**

1. The President shall be the Chief Executive Officer of the Club. The President shall preside at all meetings of the Club. They shall have, subject to the advice and control of the Directors, general charge of the business of the Club, shall execute with the secretary, in the name of the Club, all certificates of membership, contracts, and other instruments.

2. The President shall be responsible to the Board of Directors for the operation of the Club. They shall recommend for approval to the Board of Directors all operation rules of the Club and shall report with recommendations all violations of such rules by any member of the Club. They shall enforce decisions regarding the suitability of all equipment and the qualifications of all members for every type of flight operation.

3. The President may appoint a Safety Director, Program Director, Maintenance Director and Public Relations Director, subject to the approval of the Board of Directors. The individuals involved in these assignments shall become non-voting ex-officio members of the Board unless they are also members to the Board.

4. Another officer shall preside over the Board of Directors in the absence of the Chairman of the board.

5. The President shall appoint a chairman of any and all committees necessary to perform the functions of the club.

6. The President shall appoint Aircraft Maintenance Officers as needed.

### **Article-VIII-Vice President**

1. The Vice President shall be vested with all the powers and shall perform the duties of the President in case of the absence or disability of the President.

2. The Vice President shall also perform such duties connected with the operation of the Club as they may undertake at the suggestion of the President.

3. The Vice President shall be Chairman of the membership committee and the program committee.

### **Article-IX-Secretary**

1. The Secretary shall keep the minutes of all proceedings of the members and of the Board of Directors in books provided for that purpose. They shall attend to the giving and serving of notices of all meetings of the members and of the Board of Directors and otherwise. They shall keep a proper membership book showing the name of each member of the Club, the book of By-Laws, The Club Seal, if any, and such other books and papers as the Board of Directors may direct. They shall execute with the President, in the name of the Club, all certificates of membership, contracts, and other instruments which have been first approved by the Board of Directors. In the absence or disability of the Treasurer and under the direction of the President they shall execute in the name of the Club, checks for

expenditures authorized by the Board of Directors. They shall also maintain an appointment vehicle for the operation and scheduling of the aircraft.

2. The Secretary shall perform all duties incident to the Office of the Secretary, subject to the control of the Board of Directors.

3. The Secretary shall also perform such duties connected with the operation of the Club as they may undertake at the suggestion of the President.

#### **Article-X-Treasurer**

1. The Treasurer shall execute in the name of the Club all checks for the expenditures authorized by the Board of Directors. They shall receive and deposit all funds of the Club in the bank selected by the Board of Directors, which funds shall be paid out only by check or debit card as herein-before provided. They shall also account for all receipts, disbursements and balance on hand.

2. The Treasurer shall perform all duties incident to the Office of the Treasurer, subject to the control of the Board of Directors. The Treasurer may receive some form of compensation.

3. The Treasurer shall also perform such duties connected with the operation of the Club as they may undertake at the suggestion of the President.

4. A public accountant appointed by the Board of Directors, shall conduct an audit of the corporation's financial records in preparation for filing the tax returns for the Club. Immediately following the filing of the taxes, a presentation at the first membership meeting after the audit is completed shall be given to the members.

#### **Article-XI-Aircraft Maintenance Officers**

1. The Aircraft Maintenance Officers shall be responsible for maintaining the aircraft in proper operating condition, by or under the supervision of a properly certificated aircraft and engine mechanic, and for obtaining all checks, inspections, major overhauls and for compliance with all service bulletins for the aircraft.

2. The Aircraft Maintenance Officers shall be responsible for all papers required to be carried in the aircraft and for the execution of all papers required upon the completion of inspection and major repairs.

3. The Aircraft Maintenance Officers may appoint a committee of no more than three members to assist him with the aforementioned responsibilities.

#### **Article-XII-Instructors**

1. All Certified Flight Instructors, must be approved by the Board of Directors. Such approval shall be based on a review of their certificates, log book and medical certificate.

#### **Article-XIII-Vacancies**

1. If the Office of Chairman, President, Vice President, Secretary or Treasurer becomes vacant for any reason, the Board of Directors shall appoint a successor who shall hold office for the unexpired term.

#### **Article-XIV-Safety Board**

1. A Safety Board shall be designated by the Board of Directors for each aircraft accident/incident involving either a member of the Club or any equipment belonging to the Club, providing such accident/incident resulted in damage to equipment exceeding the sum of two hundred fifty (\$250.00) dollars.

2. The Safety Board shall consist of three (3) members of the Club who were not involved in the accident/incident.

3. The Safety Board shall take all steps necessary to ascertain the facts, conditions and circumstances of the accident/incident; shall arrive at conclusions regarding the probable cause and the responsibility for said accident/incident; and shall make known to the Board of Directors, and to all parties involved in the accident/incident, its findings in the form of a written report.

#### **Article-XV-Hearings**

1. The Board of Directors, upon receipt of the findings of the Safety Board, shall offer to all parties involved in the accident/incident the opportunity of a hearing. After the hearing, or if such hearing is waived by all the parties involved in the accident/incident, the Board of Directors shall decide the financial responsibility. The decision of the Board of Directors shall be final.

2. The Board of Directors shall not impose financial responsibility for aircraft repair on any one member in excess of the insurance deductible amount for any one accident/incident, unless the damage results from a violation which is not covered by insurance carried on the aircraft, then the party responsible for the damage shall be liable for the full amount. The recommendation of the Safety Board should be approved by recorded vote of the Board of Directors and tendered thereon. (Refer to Flight Rule # 3 for additional expenses.)

3. All financial obligations imposed on any member as a result of the decision of the Board of Directors shall be satisfied within thirty (30) days of written notice. Otherwise, in a case of a member, all unsatisfied moneys may be deducted from the membership fee, the remainder of which shall be returned to the member, in accordance with Article-XVI, #6 of these by-laws.

#### **Article-XVI-Membership**

1. Any person of good character, with a true interest in aviation, shall be eligible to become a member of this organization, provided at least one active member makes the recommendation. Membership may be applied for by presenting an application accompanied by the initiation fee for the desired category at a Board of Directors meeting.

2. No applicant for membership to Cross Winds Flying Club, Inc. shall be entitled to use any of this organization's property until said applicant is approved by the Board of Directors and

having completed all prerequisites including that required for the Pilots Information File.  
(See Flight Rule # 25 for a complete list of requirements)

3. When required, each member shall share in the financial liability of Cross Winds Flying Club, Inc. by signing a Personal Liability Guarantee for an amount as needed to cover outstanding notes as approved by the general membership. The member will be liable up to the amount indicated if the note cannot be paid by any other means.

4. A member can change a membership category by presenting an application accompanied by the appropriate initiation to the club treasurer. The member shall be permitted to use the new category aircraft only after all defined prerequisites are met. The posted membership list must be updated to reflect the category change and said change must be documented in the next Board of Directors meeting minutes.

5. A member may withdraw from the club upon notification to the secretary in writing thirty (30) days in advance and said member may make his withdrawal final within the next ninety (90) days without further notification. Any obligation by the club or withdrawing member must be fulfilled within the before mentioned ninety-day period.

6. A resigning member shall be entitled to partial initiation fee refund after a minimum of twelve (12) months active membership (exception, Article-XVI-Item #7). After one year of active membership, the refund will be forty (40) percent of their initiation fee. Refund would then be pro-rated on the basis of ten (10) percent of the initiation fee per each year of active membership up to a maximum of ninety (90) percent. An additional ten (10) percent refund is contingent upon the resigning member replacing his membership with a new member acceptable to the Board of Directors. The resigning member's signature is to appear on the application of his replacement as the recommending member. Any refund due will be held until all club equipment is returned including CIRA issued AOA badges.

7. A member is entitled to ninety (90) percent refund after furnishing one of the following:  
a. Written documentation of their failure to pass the aviation medical.  
b. Member relocating fifty (50) statute miles beyond the Central Illinois Regional Airport.

8. Any member who has failed to pay their monthly dues and two (2) hours of flight time or any additional sum due the club by the 15th of the month shall be considered a delinquent member and shall be automatically suspended from flying the club's aircraft. All future scheduled flight time will be forfeited and may be rescheduled (subject to availability) when the sum is paid. A delinquent member will be posted grounded by the club treasurer, which will be removed when payment is received. If a delinquent member fails to pay the sum owed the club, or make satisfactory arrangements with the Board of Directors within sixty (60) days after the due date, the member shall automatically be considered as indicating their intentions to withdraw. The sum owed the club shall be deducted from the initiation refund in addition to monthly dues and two (2) hours flight time that shall accrue until final termination. The Board of Directors shall have the power to suspend or expel any member from the organization. Said member shall lose any and all rights, titles, claims and interest in and to any of the property of Cross Winds Flying Club, Inc. Any reimbursement of the initial fee will be determined by the Board of Directors. The following are reasons for Suspension or Expulsion:

a. Failure to abide by FAA Rules and Regulations,  
b. Failure to use diligent effort to care for and protect the property of this organization at all times,

- c. Such other infractions of the rules and regulations of this organization as are currently in effect or as may be adopted at any time by the Board of Directors,
- d. Abuse of Cross Winds Flying Club, Inc. privileges.

9. A member may be expelled by a majority vote of the Board of Directors voting at any regular or special meeting of the Board. Ten (10) days' notice shall be given to each member who shall have the right to be heard either in person or by counsel at a meeting of the Board called for that purpose.

10. Additional categories of membership will be determined by the Board of Directors and general membership by a majority vote.

### **Article-XVII-Family Membership**

1. Immediate family members (spouse and children) of current Cross Winds Flying Club, Inc. members may become members with full rights, privileges, and responsibilities as set forth in these by-laws with the following exception(s).

a. The purchase of two hours basic time is waived for all family members except the family member belonging to the highest category.

b. Each family member will be billed for their time as an individual, based on their initiation and buy in agreement.

### **Article-XVIII-Dues and Fees**

1. There shall be an initiation fee to accompany the applications for admission to this organization. The amount of the initiation fee will depend upon the desired category of admission, as ratified by the general membership.

2. Each member will be charged monthly dues as ratified by the general membership (Article III, Item #6, #10), plus two (2) hours minimum flight time. Charges for the month are due the 1st of the month. Payment is considered late if not received by the 15<sup>th</sup> of the month.

3. The two (2) hours minimum flight time may be accrued for future use by the member under the following conditions:

a. The maximum accrued flight time is 24 hours,

b. Accrued flight time is for the sole use of the assigned member. Accrued flight time may not be used by, or sold to, any other member,

c. Members may use their accrued flight time for any flight for which they are a crewmember or passenger, regardless of category on a fair share basis if, the pilot in command agrees,

d. All accrued flight time will be forfeited by the member upon their resignation, or termination for any reason.

### **Article-XIX-Capital Stock**

1. There shall be no capital stock of this corporation, and it shall be a non-profit corporation. Paid membership in the Cross Winds Flying Club, Inc. shall entitle any member to vote, and no such member shall have more than one (1) vote.



## **Article-XX- Surplus**

1. The net savings or surplus remaining after all operating costs and other expenses have been paid shall remain in the Club's treasury for the purchase of new equipment, for contingencies or for the purpose of reducing the hourly rates for flying as shall be determined by the Board of Directors. The net savings in any event shall not be distributed to the members for their individual use.

## **Article-XXI-Funds**

1. All funds of Cross Winds Flying Club, Inc. shall be kept in a depository named by the Board of Directors. The signatures of the Treasurer and one other officer shall appear on all checks.

2. Additional funds may be obtained with specific approval of the majority of the members present at a membership meeting. All members in good standing must receive notice of such a meeting as defined in Article III, 5 of these by-laws.

## **Article-XXII-Special Suspension Status**

1. A status for those members of the club who find that they are able to resume their flying activities at some later date and who do not wish to resign from the club. The conditions of the Special Suspended Status will be as follows:

a. The member must request this status in writing and the Board must approve same,

b. The member must be fully paid up at the start of the suspended period. This includes monthly dues and mandatory flying time,

c. Any one member shall be allowed no more than two suspended periods for no more than a total of 24 calendar months of suspended status. This could be utilized in one continuous 24-month period or be split into two separate suspension periods. If a member asks for a second suspension after he had been granted one suspension and has picked up full membership subsequent to the first suspension, they must serve as a full member and pay all required fees for a minimum period of six (6) months before the second suspension can become affective,

d. The suspended member must request, in writing, to pick up full membership not later than 15 days prior to the end of his suspended period. If this request is not received by the Board, the membership will be automatically terminated at the end of the suspension period,

e. Any member, while on suspended status, except members of the military deployed outside the Bloomington/Normal community will be required to pay ½ monthly dues but will not have to buy monthly mandatory flying time. They shall not be allowed to act as a Board member or hold any office while suspended, (See XXII, 4 for exception if suspension is for medical reasons.)

f. Accumulated flying time credit (limited to a maximum of 24 hours) at the start of the suspension period shall be carried forward and the credit shall be applied to the member's account when they again resume full membership. The credit shall be applied at the existing

rate at the time membership is resumed. Members are not allowed to sell their time to others nor are others allowed to fly off the accumulated time of another member, (On a club trip passengers may charge the time to their account if they are passengers and the pilots agree.)

g. If the member is separated from the Cross Winds Flying Club, Inc. at the end of a suspension, the separation shall be in strict conformance with Article XVI of these by-laws. The first date of the suspended period will be the date used to compute the initiation fee refund.

2. If the reason for suspension is educational, away at school outside of the Bloomington, Normal area, the minimum time of 12 months is waived. A member shall be considered on "Educational Leave" and can reactivate his membership at the beginning of any month prior to 12 months with the payment of dues and two (2) hours of flight time.

3. Service in the military forces of the United States will allow an inactive period of extended duration. The member may fly our equipment if they are home on leave, meet FAR and Cross Winds Flying Club, Inc. requirements and if they pick up their monthly dues and buy two (2) hours of flight time for each month in which they fly.

4. If the reason for suspension is medical or failure to pass the medical exam the suspension minimum of twelve (12) months is waived. The suspension must begin at the beginning of a month and reinstatement must resume at the beginning of a month. Because a member cannot determine the length of time they may be without a medical, they may continue to serve on the Board of Directors for a maximum of twelve months while on this suspended status. At the end of the twelve months the vacancy will be filled according to the by-laws.

## **Flight Rules**

1. Each member shall record the total flight time in the aircraft flight log. This should include the date, member's name, and beginning, ending, and total tach and Hobbs times. In addition, fuel and oil added should be recorded. Squawks should be recorded on the designated squawk sheets. If the squawk is serious enough to ground the aircraft a posting shall be made via email to notify the members that may be affected while the plane is being repaired.

2. Each member shall be fully responsible for the use and safe keeping of Cross Winds Flying Club, Inc. property while it is entrusted to their keeping.

3. In case of an accident/incident, away from home base, resulting in the aircraft becoming non-airworthy, the member using the aircraft must immediately notify the Maintenance Officer, Chairman of the Board or President before any action is taken, in addition, they must pay the deductible portion of the insurance coverage of the accident/incident and assume all of the non-insured expense incurred relative to the accident/incident, as fixed by the Board of Directors, and shall assure the safe return of the aircraft to the home base following repair. (Article XV-Hearings- #2.)

4. Each member shall report any damage or major trouble with any of the Cross Winds Flying Club, Inc. equipment to the Maintenance Officer or the President of the organization. Both major and minor problems must be noted on the squawk sheet.

5. Each member upon termination of their flight shall ensure that the aircraft flown is properly refueled. Each member shall also ensure that the interior and exterior of the aircraft are clean, (e.g., ash trays emptied, soda cans are removed, wind screen is washed, leading edges cleaned) so that the plane is ready for the next flight.
6. Under no circumstances may any member instruct any person in Cross Winds Flying Club, Inc. aircraft unless they are a certified and approved instructor and is designated and approved as an instructor by the Board of Directors. (See Flight Rule #2 & #8)
7. No member shall realize any financial gain from the use of Cross Winds Flying Club, Inc. property. This doesn't exclude a member from using the aircraft for personal business transportation. Note (The student or member receiving instruction is using the aircraft, not the instructor.)
8. No member shall permit a non-member to fly or otherwise operate Cross Winds Flying Club, Inc. equipment.
9. All members must be checked out by a certified flight instructor in a Cross Winds Flying Club, Inc. aircraft for which they are eligible and qualified to fly. The nature and duration of the check ride will be determined by the flight instructor and insurance company minimums.
10. In case of conflicting requests for use of aircraft, priority will be given to a member who has entered the first reservation. Reservations are forfeited if not claimed within 15 minutes of the scheduled flight of less than two (2) hours duration or thirty (30) minutes for flights of two (2) hours or more. A delinquent (grounded) member forfeits all scheduled time.
11. Time scheduled but not used may be billed to the member at the daily minimum rate.
12. All solo cross-country flights by a student pilot must be under the immediate supervision of a designated home base flight instructor. (Re: Insurance limitations)
13. All flying must be done in strict observance of existing Federal Aviation Agency Regulations, and insurance limitations. (Failure to comply is justification for termination of your Cross Winds Flying Club membership.)
14. The organization shall be guaranteed at least one hour of flight time for each twenty-four-hour period the aircraft is away from home base, except for each Saturday, Sunday or holiday, on which days, two (2) hours of flight time must be paid. This shall be paid; weather or mechanical failure excepting. (Members are not expected to endanger themselves or aircraft in order to bring a plane home on time.)
15. Any stranded aircraft must be returned to BMI as soon as practicable at the expense of the member who last used the aircraft. That member will notify the aircraft maintenance officer, and if requested submit a recovery plan to the Board of Directors. Recovery expenses may include the flight charges on another aircraft that is used to ferry a pilot to the field where the aircraft is parked. (The Board of Directors will arbitrate expense disagreements.)
16. Cross Winds Flying Club, Inc. planes will not be landed at other than designated airports as listed in the current Airman's Information Manual Part II. Any airport not listed in the manual must be approved for use by the Board of Directors for each member that desires to

use a non-listed airport. Use all limited, restricted and private airports with caution. The pilot is responsible for damage incurred at such airports. Closed, abandoned, or reported abandoned airports in the Airman's Information Manual will not be used. Landing and take-off will not be made at any airport with dangerous accumulations of snow, ice or water on the runways unless approved for traffic by the airport manager or control tower.

17. On cross country flights the airplane must be tied down or parked in a hangar at the expense of the member. It shall be the member's responsibility to see that the airplane is appropriately secured (e.g., tied down, control surfaces secured, cabin doors and baggage compartments are closed and locked). Members should have their own tie down equipment when they expect to need it at another field.

18. Cross country flights may be scheduled in the official flight schedule for as far in advance as needed but not beyond twelve months of the current date.

19. A Cross Winds Flying Club, Inc. aircraft shall not be kept continuously away from the home field for more than three days (72 hours) without prior approval of the Maintenance Officer or the Board of Directors.

20. Cross Winds Flying Club, Inc. aircraft shall not be taken out of the continental limits of the United States without prior approval of the Board of Directors and with written or verbal permission of the insurance company if outside of the insurance coverage area. (See the policy for current limits), (A surcharge may be required or assessed by another country and the member is required to pay it.)

21. Simulated forced landings may not be practiced without an approved flight instructor on board.

22. There shall be no night flights except by pilots who have been checked out by a qualified instructor or as part of night flight instruction by an accepted flight instructor.

23. Cross Winds Flying Club, Inc. aircraft will not be flown in below basic VFR minimums as defined in the FARs, unless the pilot is IFR rated, current, and operating in accordance with the FARs.

24. Cross Winds Flying Club, Inc. aircraft will not take off or land on a runway for which the crosswind component exceeds the maximum demonstrated crosswind component for the aircraft in use.

25. All members will provide annually a new copy of the necessary data for their pilot information file for insurance company purposes. This data usually includes:

- a. A copy of your last medical certificate,
- b. A copy of your current pilot license and CFI if applicable,
- c. A copy of your State of Illinois registration,

d. A copy of the last Flight Review as entered in your log book, (Pages must be dated and signed off by a CFI.) Any FAA approved alternative (e.g., a current "Wings" certificate) will substitute for the flight review.

e. A copy of a photo ID (May be a driver's license or passport),

f. A copy of your birth certificate or other proof of citizenship will be required of all new members when they join,

g. Updates to pilot information files must be submitted promptly to maintain currency and the ability to schedule and use Cross Winds Flying Club, Inc. aircraft.

h. Failure to provide this information on an annual basis and when you join will result in your being grounded. (The due date for annual updates of the Pilot Information File shall be by the first Board meeting in January of each year.) (The Secretary shall provide the needed forms for the annual update no later than at the December meeting.)

Approved 11-3-2021

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